



salsa  
small farms  
small food businesses and  
sustainable food security

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Deliverable 7.2

# First version of the Living Document

WP7 Communication and joint learning

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## SALSA Living Document (Task 7.4), First version (Deliverable 7.2) - Task Leader: FAO-AGDR

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### 1. Background

The “Small Farms, Small Food Businesses and Sustainable Food Security” (SALSA) project brings together 17 partners, from European and African countries and the UN system, who have a unique blend of multidisciplinary expertise and experience from a wide range of geographical and socio-political realities. The project is supported by a high-profile international Expert Stakeholder Panel (ESP), whose seven members include experts and key stakeholders in the area of small farms and food and nutrition security (FNS).

The aim of the SALSA ‘living document’ is to consolidate and document the main outcomes that emerge throughout the four years of the SALSA research project and, at the same time, benefit from the expert and experienced perspectives of the project’s partners regarding these outcomes.

The elaboration of the living document follows the research stages over the life of SALSA as a formal expression of the project learning process, assimilating the lessons learned from the various work packages (WPs) and enabling the members of the SALSA consortium and the ESP to learn from each other. The document provides a mechanism for consolidation of these key results from substantive WPs, ultimately feeding into the final report.

### 2. The Process for Updating the Living Document

At specific times in the 4-year project, after one of the identified key deliverables has been finalised, the living document will be opened for a short amount of time during which the people from the 17 SALSA partner institutions and the ESP can provide their insights and perspectives and thereby learn from each other.

Specifically, an initial proposal of key deliverables (12) from SALSA has been identified (listed further below). After each one has been delivered, the living document will be updated by the partner who is technically responsible for the relevant key deliverable. In practice, updating the living document will involve the technically responsible partner carrying out the following tasks in this order:

- a) Adding the Executive Summary (or short synthesis) of the key deliverable to the living document
- b) Adding a short note (maximum half page) to the living document reflecting their views on the main implications of the key deliverable for the SALSA project, emphasising in particular any novel results found or any novel processes that were used in arriving at these results.
- c) Informing SALSA and ESP colleagues by e-mail that the living document is ‘open’ and that they can provide comments on the key deliverable (which they can find in the project repository) for a short time period (e.g. deadline of 10 working days). It will be emphasized that the comments should not be of a detailed technical nature (reviewing all the specificities of the delivered product) but instead should be at a higher meta-level, addressing the relevance of the deliverable for the overall goals of SALSA and for addressing the contribution of small farms and small food businesses to sustainable FSN. To avoid e-mail overload, comments should be sent by e-mail to the technically responsible partner, copying the two scientific coordinators of SALSA (Teresa Pinto-Correia and Karlheinz Knickel). They may be shared with others, on request.



d) After the deadline has passed, evaluating any comments received and writing a short summary of them (maximum half a page) in the living document.

e) Based on the comments received, preparing an eventual response and including it within the living document - maximum half a page (note, this is optional and will also depend on the amount/nature of comments received).

f) Updating the living document and putting it into the project repository (to be used when the living document is to be opened the next time).

The initial proposal of key deliverables (12) to be included in the living document is provided below. They are listed in chronological order (by expected month of delivery in the project), together with the name of the partner institution which is technically responsible for the relevant key deliverable.

Month 6

1. Deliverable 1.1. Report: Initial Conceptual framework. *Universita di Pisa (UNIPi)*
2. Deliverable 2.1. Report on the estimated spatial distribution and key characteristics of small farms in Europe. *Universidade de Évora (UÉvora)*

Month 12

3. Deliverable 1.2. Report: Analytical framework and criteria for the identification of small farms and for their differentiation. *Universita di Pisa (UNIPi)*

Month 18

4. Deliverable 2.3. Methodological report and guidance for the use of SENTINEL-2 data in assessing and monitoring of small farms and crop production. *Universidade de Évora (UÉvora)*

Month 24

5. Deliverable 2.4. Report on the assessment and characterization of small farms distribution and spatial characteristics obtained from SENTINEL-2 data. *Universidade de Évora (UÉvora)*

Month 30

6. Deliverable 3.2. Report on diverse small farm situations and livelihood strategies, for all regions, identifying similarities and trends, and requirements for the improvement of existing typologies. *Universidade de Évora (UÉvora)*
7. Deliverable 3.3. Synthesis report on the main insights gained from the in-depth assessments in 30 regions (Synthesis report). *Universidade de Évora (UÉvora)*

Month 33

8. Deliverable 5.1. Report on the governance arrangements and their influence on the contribution of small farms and food businesses to food availability, access, utilisation and stability. *The James Hutton Institute (JHI)*
9. Deliverable 5.2. Report on governance frameworks and gender. *The James Hutton Institute (JHI)*

Month 39

10. Deliverable 4.2. Synthesis report on the future potential role of small farms in FNS in Europe in 2030 and 2050: results of a foresight assessment. *Universitat Politècnica de València (UPV)*



11. Deliverable 6.1. Report on enabling conditions and existing policy instruments that are, directly or indirectly, to promote the development of small farms and a corresponding tailoring of international cooperation and agricultural research for development. *Highclere Consulting S.R.L*

Month 42

12. Deliverable 6.2. Strategic framework for guiding decision-makers in the choice of appropriate support instruments (including the related evaluation and learning arrangements). *Highclere Consulting S.R.L*

Note, the actual order of these deliverables in the living document may vary slightly, depending on when the deliverables are actually completed. For each deliverable, the living document will also include the date when put in the living document and the name of the particular lead author and technically responsible partner.

3. Deliverable 1.1. Report: Initial Conceptual framework.

3.1 Executive Summary

3.2 Main implications of the deliverable for SALSA

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4. Deliverable 2.1. Report on the estimated spatial distribution and key characteristics of small farms in Europe.

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5. Deliverable 1.2. Report: Analytical framework and criteria for the identification of small farms and for their differentiation.

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6. Deliverable 2.3. Methodological report and guidance for the use of SENTINEL-2 data in assessing and monitoring of small farms and crop production.

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12. Deliverable 4.2. Synthesis report on the future potential role of small farms in FNS in Europe in 2030 and 2050: results of a foresight assessment.

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